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6 June 1963

SUBJECT: Accounts Payable for Headquarters
Property Acquisition

The Fiscal Division concurs in the proposal but wishes to point out factors that may not be apparent.

1. It should not be taken for granted that all differences are currently being investigated - they are not. This represents a new activity for Fiscal.
2. Likewise, it should not be assumed that the Fiscal Division can undertake any increase in workload of unknown quantity. The Division is constantly reviewing methods and procedures so that a rapidly increasing voucher workload (now averaging 1,000 a week) can be processed without additional staff.

The Division wishes to caution that if a substantial workload results from adopting the proposal, additional personnel will be required.

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